

Region 6 Roundtable

Teleconference Minutes
July 2006

The main purpose of this meeting was to finalize the agenda for the August Conference.

P2 Roundtable
Meeting
Little Rock, AR
August 7-8, 2006
DRAFT AGENDA

Monday August 7 - Leadership Meeting

Purpose: Monday's meeting is designed for people who regularly attend roundtable meetings and teleconferences. This meeting shall focus on identifying common interests and points for cooperation between various P2 programs in the EPA's region 6.

Outcomes:

- Identification of common projects for our proposals
- Identify ways various EPA 6 programs can support each other
 - With our management
 - Funding sources
- Identify important dates
- Recommendations for regional priorities to be included in RFP on P2 grants

2:00 – 2:15 Introduction

2:30 – 3:00 Dates and Timelines – Overview of deadlines that we are currently committed to. When are reports due? When are grants due? What are some important dates for state programs? (we will return to this throughout the seminar)

3:00 – 4:00 Strengths and Weaknesses

An exercise to determine what we have to contribute as members of the roundtable. Will also discuss what kind of skills/abilities we are lacking and would like to recruit. Will explore how we are perceived, and how we want to enhance the perception others have of us.

4:00 – 4:15 Break

4:15 – 4:45 External Factors

- SLEPT Analysis (Social, Legal, Economic, Political, Technological) – What are some possible changes in the external landscape that could effect our work?
- Hot Environmental Issues – What are the biggest environmental issues? Which ones do we want to address?

Review/Revision of Mission, Vision

We will review the mission of the P2 Roundtable as decided in the El Paso meeting, and revised via teleconferences.

4:45 – 5:15 Gap Analysis

- Compare what we are versus where we want to be
- Recommendations for changes to the RFP for the P2 Grants

5:15 – 6:30 Next Steps

- Identify opportunities to get support from leadership
- Funding sources

6:30 – 7:00 Operating Principles (round two)

- What are some common principles we can agree to
- What do we need to forward our goals

7:30 - Dinner at Bosco's in conjunction with partners

Tuesday August 8

Partnership Meeting

Purpose: This meeting is open to anyone who has an interest in promoting pollution prevention. Our focus shall be on incorporating P2 into pretreatment programs, and utilizing the manufacturing extension partnership (MEP) for technical assistance.

Outcomes

- Build partnerships between various programs in EPA's Region 6 and throughout the nation.
- Begin planning for a P2 in pretreatment program
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Pretreatment Pollution Prevention Partnership Conference

Tue August 7, 2006

8:00 - 8:30 Welcome and Intro (Coffee and snacks)

- Round robin
- Purpose of the meeting (TV/DJ)
 - o What are benefits,
 - o Examples (lead into case study)

8:30 - 9:15 Pretreatment Pollution Prevention Case study (buster f.)

- Buster gives his examples
- Have people around the table give examples of what they have done

9:15 - 10:00 Discussion (exercise)

- How can we engage the pretreatment programs that are not incorporating P2
- P2 Challenge

10:00 – 10:15 Break

10:15 – 11:15 P2 Panel Technical Assistance Programs and Partnerships

- Andy Bray P2Rx
- Ann Goode – EPA (invited)
- MEP
- Green Suppliers Network (invited)
- Arkansas State Energy Office (invited)

11:15 – 11:45 Opportunities for action

- participants give ideas for incorporating the assistance into P2 pretreat
- virtual plant tour

Other Events:

**August 8 (12:00) - August 11
Region 6 Pretreatment conference**

The Pretreatment Association for EPA's Region 6 has their annual conference in Little Rock, Arkansas. The P2 Roundtable will be participating in this program and

August 9-12 (Dates/times have not been determined)

Site Visits

A limited number of people will be participating in site visits to local businesses in the Little Rock area. These joint visits will be conducted with p2 and pretreatment specialists; we will be identifying ways the facility can improve, and even profit from, their environmental performance.

Outcomes

- Measurable goals for participating facilities
 - Reduction in pollution
 - Increase profitability
- Practical techniques for P2 in pretreatment
 - Prototype fact sheets tool
 - Prototype for future conferences/visits
- Strengthening partnerships between P2 and pretreatment programs.